



# SUBDIVISION APPLICATION

10 Civic Center Plaza -PO Box 3368 ~ Mankato, MN 56002-3368  
Phone: (507) 387-8620 ~ FAX: (507) 387-6845

NAME OF APPLICANT:	DATE:
ADDRESS:	PHONE:
LEGAL DESCRIPTION OF PARCEL:	

## ☐ **PRELIMINARY PLAT.**

The preliminary plat shall include the following information:

[Submit three (3) large copies (100 scale) **and** digital AutoCAD file on disk]:

- A.** Proposed name of subdivision. (Names shall not duplicate or too closely resemble names of existing subdivisions.)
- B.** Location of boundary lines in relation to a known section, quarter section, or quarter-quarter section lines comprising a legal description of the property.
- C.** Names and addresses of the Subdivider and the designer making the plat.
- D.** Graphic scale of plat, not less than one inch (1") to one hundred feet (100').
- E.** Date and north point.
- F.** All existing and proposed utilities servicing the site (within and adjacent to development area).
- G.** Location, size, and identification of new or existing streets, railroads, alleys, utility or access easements, parks, and permanent buildings within or adjacent to the proposed subdivision.
- H.** Layout, numbers, and approximate dimensions of lots and the number or letter of each block. Also include the approximate acreage for each lot.
- I.** Details of recreation areas (number, location, size, and dedication).
- J.** Building setback lines with dimensions.
- K.** Zoning districts, existing and proposed.
- L.** Existing topography, with contour intervals of not more than ten feet (10').
- M.** Wetlands and floodplains.

☐ **FINAL PLAT.** The plat drawing shall include the required items outlined in State Statutes Chapter 505.

Number of Lots:	Zone:	Application Fee: \$
<b>FEE SCHEDULE:</b> Preliminary Plat: \$60 + \$5/ea lot ~ Final Plat: \$60 + \$10/ea lot over 10 Public hearing notice fee required in addition to application fee (\$2.00 per notice sent).		
Staff Comments/Recommendations:		
<b>Applicant Signature:</b>		<b>Approved by:</b>
Planning Commission Action Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Tabled <input type="checkbox"/> Disapproved	
Date Applicant Notified:	City Council Action Date:	